

The TANK Center for Sonic Arts seeks a half-time Executive Director.

Friends of The TANK is a young 501(c)(3), created to preserve and share The TANK, a 65' tall, 40' wide historic railroad water tank with extraordinary, senses-altering acoustic qualities in Northwest Colorado. We seek a half-time Executive Director to gather our many existing resources and broad local support to guide The TANK Center for Sonic Arts from a three-year-old, all-volunteer effort into a sustainable international arts center.

As an experienced organizer and fundraiser, you will work with our Board to develop initial programs to make The TANK available to the public, while developing long-term strategic plans and funding to establish The TANK Center for Sonic Arts as a hub of international/local collaboration and sonic experiences. Over time, The TANK Center for Sonic Arts will become a venue for musicians, sound and interdisciplinary artists, sonic thinkers, and other artists and educators from around the world to record, perform, and explore.

Be the leader of the team that will realize our five-year vision of programs, performances, residencies, workshops, projects, and sufficient funding for a full-time Executive Director and other staff. We encourage Colorado-based applicants, with special consideration given to those on the Western Slope, near The TANK in Rangely, Colorado. (www.tanksounds.org)

About The TANK Center for Sonic Arts:

The TANK is an acoustical marvel and a sonic wonder of the world, with a shifting, swirling reverberation longer than the Taj Mahal's. Friends of The TANK [FOTT] is a 501c3 charitable organization dedicated to sharing The TANK through artistic development, sonic research, education, and community outreach.

Forty years ago, when its unique acoustic potential was first recognized, The TANK — an empty steel water tank in Rangely, Colorado — began its secret life as a recording destination for a dedicated group of musicians. When, in 2012, The TANK was in danger of being sold for scrap, that group of musicians formed Friends of The TANK to save this unique resource.

To that end, FOTT ran a successful Kickstarter Campaign in 2013, raising over \$46,000 from more than 750 backers, worldwide. With the invaluable support of volunteers from all over the country, as well as many Rangely area residents and local businesses, those funds were used to secure The TANK and its land, to renovate and rehabilitate The TANK, and to gain legal certification from Rio Blanco County. FOTT installed electrical service, ventilation, and lighting; built an access road and parking lot; cut a full-size door for legal access and to accommodate large instruments for the first time; sealed and painted the floor and walls, built a deck, installed safety fencing, and provided sanitary facilities. FOTT successfully petitioned for a Change of Use permit from storage facility to assembly hall and, once the renovations were complete and all had been brought up to meet international code, The TANK received its Certificate of Occupancy. All of this and more was accomplished almost entirely by volunteers.

Over two years, \$35,000 was raised to purchase a repurposed shipping container from Rhino Cubed in Boulder as a control room and recording studio. In 2015, it was installed next to The TANK. An additional \$10,000 was raised at a fundraiser last year.

During Rangely's Septemberfest 2015, an Open House was held at The TANK that drew musicians, performers, and visitors from Rangely, Denver, Vernal (Utah), and beyond. Spontaneous jam sessions, a workshop with homeschool students, two concerts at the local elementary school, many hours of sonic exploration by local residents, and a free concert came together at The TANK that weekend. A few weeks later, The Flobots visited The TANK as part of "Detour," a pilot program from Colorado Creative Industries and the Colorado Office of Economic Development. Even before its official opening, The TANK is already known, talked about, and visited by people in the region, and is fast becoming a signature element of the Western Slope.

FOTT ran another successful Kickstarter campaign earlier this year. Thanks to 694 backers from 18 countries, FOTT raised \$63,730 to fund The TANK Center for Sonic Arts as a destination and experience for sonic tourists and local residents alike. Conceived as a hub of international/local collaboration and sonic experiences, The TANK Center for Sonic Arts will provide a venue for musicians, sound and interdisciplinary artists, architects, sonic thinkers, and other artists and educators from around the world to record, perform, and explore. Through an extensive outreach program, The TANK Center for Sonic Arts will be an educational resource with Days of Sonic Learning and other activities for local school groups, organizations, institutions of higher learning, and residents. Artist residencies will dovetail with community participation. Local youth will learn about audio arts and recording from award-winning producers. The TANK Center for Sonic Arts will provide a focal point for music and sound events across Colorado, and Rio Blanco County will share in the success of The TANK Center for Sonic Arts when concerts, workshops, residencies, and sonic tourism bring the world to Rangely's doorstep.

**Half-time Executive Director
The TANK Center for Sonic Arts**

Job Description

Financial Management

- Create and implement a development plan to ensure a sustainable, diverse funding base.
- Develop and expand donor relationships, gifts, sponsorships, earned income, and partnerships.
- Lead the solicitation of large gifts, leverage board and industry connections, and cultivate strong, lasting relationships with key foundation, corporate, and individual donors.
- Develop and oversee the annual operating plan and the capital improvement plan.
- Develop a long term plan that ensures the viability of The TANK Center for Sonic Arts, including revenue projections, improvement plans, and staffing requirements.
- Maintain adequate cash flows to ensure financial responsibility.

Operations of The TANK Center for Sonic Arts

- Work with the Board and advisors to design and implement a strategic plan for operating The TANK Center for Sonic Arts.
- Implement a program plan for events and activities at The TANK Center for Sonic Arts.
- Enlist, train, and manage docents and volunteers to assist in all aspects of operations, including maintenance.
- Implement an Education and Outreach program in the region's schools.
- Oversee the process for artists to visit, work, and record in The TANK on an hourly or daily basis.
- Facilitate interactions between the community and visiting artists.

- Make The TANK available to regional institutions of higher learning as a resource.

Marketing

- Develop plans to promote and improve the visibility of The TANK Center for Sonic Arts locally, nationally, and internationally.
- Manage the development/production of all communications, including print, PR, web and social media for The TANK Center for Sonic Arts.

Board of Directors (BOD) Governance/Management

- Work closely with BOD Chair to prepare and run board meetings, maintain a productive relationship with all BOD members, and provide a state of The TANK Center for Sonic Arts report at each meeting.
- Facilitate communication between BOD and staff.
- Work with BOD committees to achieve goals.
- Assist in the recruitment, orientation, and training of new BOD members.

Community Relations

- Represent The TANK Center for Sonic Arts through effective community relations, outreach, marketing efforts, and attendance at public functions.
- Participate in community and government conferences and meetings to further the goals of The TANK Center for Sonic Arts to increase the awareness, visibility, influence, and impact of the organization.
- Pro-actively promote The TANK Center for Sonic Arts to key constituents: schools, parents, funders, government agencies, arts agencies, and program partners.
- Assist the Education & Outreach Committee in its work to develop new and innovative programs for sonic education within the region's school districts.
- Establish and maintain productive relationships with other organizations advocating for the role of the arts in education and healthy communities.
- Respond to press and media queries.

Administration

- Facilitate all contract administration.
- Oversee all fiscal management.
- Oversee all maintenance and operation of the facility.

Staff and Management development

- Provide overall leadership and direction for all staff and volunteers.
- Develop and promote a culture of teamwork, open communication, mutual respect, creativity, and achievement.
- Hire and supervise staff and independent contractors.
- Oversee and enforce all personnel policies of The TANK Center for Sonic Arts, including adherence to all employment laws.
- Propose changes in policy to BOD to keep pace with organizational changes.
- Facilitate training and support for all volunteers and staff.
- Manage all personnel and volunteers.

QUALIFICATIONS

Primary Qualifications

- A passion for the performing and fine arts;
- The ability and willingness to develop our BOD and the day-to-day operations of a young arts organization in keeping with the vision of FOTT;
- Appreciation for and commitment to community engagement through the arts.

Experience

- Creating, developing, and/or managing an arts facility;
- Strong experience and skills in fundraising;
- Working with a board of directors;
- Managing interactive arts education and community outreach.

Skills, knowledge, and abilities

- Excellent communication and writing skills;
- Strong organizational skills;
- Ability to form coalitions between diverse communities, including a rural host community and international artists;
- Ability to utilize a variety of internet and teleconferencing tools to facilitate communication with and among a geographically-diverse BOD;
- Ability to think and plan strategically;
- Knowledge of supervisory principles and practices;
- Experience in interactive arts education and community outreach;
- Strong leadership skills, including a clear ability to encourage and energize staff, peers, artists, donors, and audiences.

Preferred Qualifications:

The chosen candidate will demonstrate strong leadership and fundraising abilities. She or he will exhibit effective organizational and outstanding interpersonal skills, including a track record for leading, managing and developing a team, a firm understanding of management processes, and proactive community-building skills. The chosen candidate should have a strong interest in and passion for developing collaborative working relationships between the organization, its artists, and local constituents.

To submit your cover letter and resume or CV go to www.tanksounds.org/ed

Email <edsearch@tanksounds.org> with any questions regarding the position. Telephone calls will not be returned.